

# PRIVACY POLICY

With the implementation of the General Data Protection Regulation (GDPR) on the 25th May 2018 we have updated our Privacy Policy.

This privacy policy sets out how Monarch Clean uses and protects any information that you give Monarch Clean when you use this website.

Monarch Clean is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement.

Monarch Clean may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from 25th May 2018.

## What we collect

**Using our website online Enquiry form** we collect the following information: Your name, your contact information including phone number and email address.

**If you wish to book a slot there is an online booking form** to be completed in which we ask for further details which for example includes: Name and Contact information

## What we do with the information we gather

**For the online Enquiry Form** we require this information so that we can contact you to respond to your enquiry.

**For the online booking form** we require this information so that we can contact you about the service that you have booked.

## Links to other websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

## Controlling your personal information

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so.

You may request details of personal information which we hold about you. If you would like a copy of the information held on you please email [info@monarchclean.co.uk](mailto:info@monarchclean.co.uk)

If you believe that any information we are holding on you is incorrect or incomplete, please email us as soon as possible at [info@monarchclean.co.uk](mailto:info@monarchclean.co.uk) and we will promptly correct any information found to be incorrect.